

Meeting Minutes

Meeting: HDOT – O`ahu District Office

Date: April 20, 2009

Purpose: Provide project design status and response to HDOT-O concerns after review of HHCTCP RFP documents for the West O`ahu Farrington Highway Design Build Contract

Location: HDOT Office, Mapunapuna

Attendees:

HDOT : Pratt Kinimaka, Mike Medeiros, George Abcede, Leroy Tsuchida, Victor Chan, and Charles Lee

RTD: Faith Miyamoto, Ryan Tam, and Tesse Roberts

PB: Randall Urasaki, Steve Hogan, Martin Hall, and Jim Dunn

Attachments: Presentation and sign-in sheet

Minutes:

- Faith Miyamoto open the meeting stating the intent of the meeting is to provide HDOT O`ahu District Office with a status report on the project and to respond to concerns expressed through Ken Tatsuguchi of HDOT.
- Martin Hall and Jim Dunn provided a presentation that covered the following (presentation material is attached):
 - Project overview
 - Project description
 - Design status
 - Contracting approach
 - Structural alternatives
 - Design Build scope
 - Roadway reconfigurations and Maintenance of Traffic
 - Traffic signals, street lighting and landscape design approach
 - ITS requirements
 - Quality Control Management approach
 - HDOT participation during design reviews
 - Design Builder's responsibilities
- HDOT Comments:
 - Authority of the construction zone should become the responsibility of the City, including managing any routine maintenance, emergency repairs and response to any citizen complaints.

- The details of the master agreement between HDOT and the City should address on-going maintenance responsibilities, specifically for street improvements and landscaping
- HDOT asks that all lighting fixtures be consistent with HDOT standards, or have a single style fixture for the project. HDOT does not want multiple fixture types/styles to maintain.
- HDOT permitting requirements must be followed. Permits can/will be revoked for non-compliance to the permit requirements.
- HDOT-O review of the RFP documents was limited and a more thorough review will be performed when the final submittal of the DB contractor is provided. Their review will focus upon MOT, best management practices, and maintenance.
- Next steps:
 - Regular meetings are not required at this time, but RTD will advise the District office of project milestone events.
 - HDOT-O will provide comments on the Master Agreement now under review at HDOT Headquarters.

Jim Dunn
April 21, 2009